

SUBMITTED BY: JFS Chapter 2599

SUBJECT: Article X – Business, Section 2

RATIONALE: The first paragraph is reworded in an attempt to better clarify the section. Some believe that once the minutes are approved at the general membership meeting, should any member have a question or want to revisit a motion they cannot because the minutes were approved. Meaning that if you approve the minutes, you approve the motions and therefore cannot be reconsidered or revisited even if the action of the motion has yet to happen. The second paragraph is consistent with state board action. It also identifies who can execute a board poll as we learned in financial leadership training, adds the added protection of including the president and updates the language to include text messaging.

BE IT RESOLVED THAT ARTICLE X OF THE OCSEA SUBORDINATE BODY CONSTITUTION BE AMENDED AS FOLLOWS:

**Article X- Business**

**Section 1.** No Body business shall be conducted without a quorum present.

(A) A quorum for a Chapter shall be a majority of the Chapter's Executive Board Members.

(B) A quorum for a District Council shall be a majority of the Executive Board plus 35% of the active Chapters within the Council.

(C) A quorum for an Assembly shall be a majority of the Executive Board plus three (3) other delegates representing at least two separate Chapters of the Assembly.

**Section 2.** No funds shall be disbursed or expended without the prior approval of the Chapter, District Council, or Assembly or its Executive Board, and the vote with detailed motions and seconds shall be duly recorded in the minutes of the meeting. All Chapter, District Council, or Assembly and executive board meeting minutes shall ~~contain detailed motions and seconds and~~ be presented for approval at the next regular Chapter, District Council, or Assembly meeting ~~for approval~~. The Chapter, District Council, or Assembly may revisit motions at any time prior to the expenditure of approved funds.

When time is of the essence, the Treasurer with the approval of the President may cause the entire Executive Board to be polled by telephone, text and/or e-mail. In taking the poll, the Treasurer and President shall agree upon a common statement to be read and/or sent to each Board member. The results of the poll shall be the decision of the Executive Board and be made part of the minutes of the next regularly scheduled Chapter.

SUBMITTED BY: JFS Chapter 2599

SUBJECT: Article X – Business, Section 2

RATIONALE: The first paragraph is reworded in an attempt to better clarify the section. Some believe that once the minutes are approved at the general membership meeting, should any member have a question or want to revisit a motion they cannot because the minutes were approved. Meaning that if you approve the minutes, you approve the motions and therefore cannot be reconsidered or revisited even if the action of the motion has yet to happen. The second paragraph is consistent with state board action. It also identifies who can execute a board poll as we learned in financial leadership training, adds the added protection of including the president and updates the language to include text messaging.

BE IT RESOLVED THAT ARTICLE X OF THE OCSEA SUBORDINATE BODY CONSTITUTION BE AMENDED AS FOLLOWS:

21 **District Council, or Assembly meeting pursuant to Subordinate Body Constitution Article**

22 **IX, Section 4(C).**

23 **Section 3.** All checks and financial reports shall be signed by the President and the Treasurer.  
24 Should either be incapacitated, the Chapter, District Council, or Assembly shall designate an  
25 alternate to sign checks until the incapacitated officer resumes office or is replaced. By motion  
26 and approval of the General Body, additional signatory(ies) may be added to the account(s). At  
27 all times, financial accountability and reporting shall comply with provisions of OCSEA's State  
28 Constitution and State By-Laws.

29 **Section 4.** All Officers and Executive Board members shall be responsible for their actions in  
30 handling the Chapter, District Council, or Assembly's funds. Where any one (1) or more of said  
31 Officers and Executive Board members fails to properly handle Chapter, District Council, or  
32 Assembly funds, each shall be held fully accountable and must repay such improperly handled  
33 funds to the Chapter, District Council, or Assembly or to the Union's Comptroller.

34